



## Placenta Encapsulation Instructor Training Program

### Overview

Woman's Choice Perinatal Services is becoming a known name in the world of placenta encapsulation service and training. We are excited to expand our trainings to different states for potential students who would like a hands on experience. This document will serve as both an informational document as well as an agreement form. By making your payment to enroll in the course, you are agreeing to everything below.

## Course Requirements

As a student, there will be a number of requirements that need to be completed in order to earn your certification to be an instructor. Students must:

- Be a graduate of the WCPS Placenta Encapsulation Course as an encapsulation specialist
- Be up to date on your Biologix Bloodborne Pathogen Certification
- Study the fb group and the course material that you used to become an encapsulation specialist to become confident in your knowledge.
- Become a moderator in the fb group and assist students with questions when you're able.
- Participate in a minimum of 1 live virtual placenta training as an assistant answering questions or simulating the capsule filling portion of the encapsulation process.
- Send in a headshot along with information about your business and location to be added to the WCPS website on the Our Specialists page
- Send in your completed independent contractor form and W9 within 1 week of completing the course requirements
- Complete the training within 6 months of enrollment.

## Instructor Agreement

### I. Hosting Location and Responsibilities as an Instructor

Instructors agree not to host encapsulation trainings outside of those that are approved through WCPS. Instructors are responsible for the location of the class, including expenses. This program is best suited for those who already have their own office or are willing to host trainings in their home. Instructors are required to provide WCPS with information about trainings that they wish to host. Training information will be uploaded to the WCPS website upon approval. Students will then book their class through the WCPS website, and you will be informed of the enrolled students at least one week prior to class. You must notify WCPS IMMEDIATELY if you need to postpone a class for any reason by sending an email to [Womanschoiceps@gmail.com](mailto:Womanschoiceps@gmail.com) and calling the most current phone number provided to you at the time. You are also responsible for notifying your students of the changes. WCPS will promote your classes, but you carry the primary responsibility for attracting students in your area. You must take a photo of each certification that has been distributed during class and email it to WCPS. You are required to do your own sourcing to supply a placenta for each of your classes. You can post ads looking

for “placenta donations” on your social media and/or website. Offering something in exchange can be helpful as well. Such as offering a free tincture or offering a gift bag of sample products that you may have received from companies. Be sure to treat your “placenta donation” as you would any other placenta that you work with, by verifying blood work etc. You are required to keep up to date with your Biologix Bloodborne Pathogen Certification. You must send in your updated certification via email upon request. You must renew your independent contractor form and W9 every 12 months or as needed to stay active. We reserve the right to strip an instructor of their position at any time if we feel you are not working according to our standards.

Instructors may host a hybrid class. Offering the lecture portion virtually and the hands on skill at a separate time. No instructor may host a 100% virtual class.

Instructors are expected to host a minimum of 4 classes per year.

## II. Payments

Instructors are not employees of WCPS. Instructors trained through our program are listed as independent contractors. You will receive an independent contractor form and W9 to fill out upon completion of the course. Class cost is \$400 per student. Your compensation will be \$300 per student. You will receive \$150 each time a student enrolls. Once your class has been completed successfully, you will receive a lump sum payment for the remaining student payments that were made. Payments will be made to instructors via check by mail, or PayPal. PayPal is the most convenient method to receive your payment, so I recommend getting an account if you don't have one.

Example of payouts:

5 students enroll in your class. You will receive 5 payments of \$150. Each payment being made within 5 business days of the student enrolling. Once your class has been completed, you will receive one lump payment of \$750 within 2 business days.

If you choose to charge less than \$400 for your class, you assume the responsibility for the loss.

## What You Will Receive

Upon completing the program, you will receive:

- Certification that will show that you have successfully completed the training requirements to properly instruct and certify other aspiring specialists

## Course Fee, Payments, and Refunds

The cost of this course is \$600.

- Payments can be made in full or broken up into 4 bi-weekly payments of \$150 by using Sezzle at checkout. We DO NOT offer refunds! If you are enrolling to be an instructor, it is because you are already a WCPS specialist and you are aware of how our training works. You are responsible for completing your course within the allotted amount of time.